

NEW STEINER-LINDSEY ELEMENTARY SCHOOL
Portales Municipal School District

SCHOOL BUILDING COMMITTEE
PROGRAMMING
CONFERENCE #2
held at
CENTRAL ADMINISTRATION OFFICES
Portales, NM

AGENDA

September 13, 2007 @ 3:30 PM

An overview of Agenda discussion topics, as well as Committee review, input and analysis, are presented below.

A. Introductions and Overview

1. **Total Project Budget (TPB):** **\$16,303,585**
 - a. PSCOC @ (79%): \$11,803,585
 - b. District @ (21%): (approximate) \$ 4,500,000

2. **Maximum Allowable Construction Cost (MACC):** **\$11,729,198**
 - a. 71.94% of TPB
 - b. Building: \$11,729,198 SF @ \$210 / SF = **55,853 SF**

3. **Scope:**
 - a. 5th Grade: 250 students (240)
 - b. 6th Grade: 250 students (240)

4. **Substantial Completion: Summer 2009**
 - a. Substantial Completion: **Summer 2009**
 - b. Programming Completion: **September 25, 2007**

Noteworthy comments raised by Committee members regarding the preliminary Space Facilities Program as presented are included below.

There will be a need for an assistant principal (as well as principal), and not two head principals for each grade level. There is not a requirement for two copy rooms in each pod (fifth grade/sixth grade wings), but instead a central copy room, which will serve better for integrating the faculty/staff with one another. The SF (square feet) assigned to the extra copy room can be deleted and added to the faculty/staff workroom.

Regarding the SPED program, a need for IEP (Individualized Educational Plan) space is desired. IEP's could share space with other functions.

The Committee felt there was no need for a Guidance workroom, and instead allocate that 200 SF to the faculty/staff workroom.

Nurse's room seemed too large; the Design Team will analyze the PSFA Planning Guidelines and requirements relative to SF reductions. SPED services do not need a dedicated office, and the Administration needs only one dedicated storage room.

As previously iterated, the Committee recommends a glass wall be installed between the Computer Lab and the Library so that teacher(s) and librarian can visually monitor the Lab from elsewhere.

The incorporation of science activities in the Art Room was discussed. A need for at least two sinks was identified, perhaps mounted within a "science workstation" configuration.

The new SLES also will have a breakfast program; consequently, sinks are requested in all the classrooms. For elementary level classrooms, sinks and counters are a requirement of the PSFA Planning Guidelines.

The band room needs to be larger than the chorus room in order to accommodate the greater spaces that instruments take up.

The Design Team presented several options pursuant to design of a larger gymnasium per the District's request; three graphic options were presented:

1. The first concept strictly addressed the PSFA Planning Guidelines for a traditional elementary school gym and adjacent dining area/kitchen.
2. The second option presented a larger gym that would contain a movable partition along the demising wall of cafeteria/dining area; the gym would include bleacher seating for students.
3. The third option provided no dedicated student dining space; but instead, a curtain wall down the center of the ball court, so that students could dine on half the ball court while other small PE classes could operate on the opposite side of the curtain at the same time.

After considerable discussion, the Committee approved the concept of larger gym, with a moveable partition between the dining area and ball court. It was not the Committee's desire to have a stage incorporated into the facility, and felt there may be too much storage allocated for sports equipment. It was requested that the bleachers be sized to accommodate the entire SLES student body of approximately 500 students.

B. Sustainable Design and LEED Certification Process

C. Facilities Space Program

1. Preliminary 8-28-07: \$1,366,652 over MACC
2. Revised 9-13-07: \$ 1,057 within MACC (with PSFA Stds comparables)
3. Revisions / Issues:
 - a. Academic Wing: - 1,700 SF
 - b. Music: + 950 SF
 - c. Physical Ed: - 2,545 SF
 - d. Dining / Cafeteria: - 1,715 SF

D. Next SBC Meeting

1. Date, Place and Time: **September 25, 2007**
2. Topics for Discussion: Final Program Submittal; Alternates to Construction
3. (option for discussion) Web site: www.greer-stafford.com/questions.htm